

# Academic Liaison Meeting

*11/17/21 @ 8:30a.m.*

## Agenda:

### Announcements and Updates from OAI

- Elevated Access Forms
  - Sent via email on November 8<sup>th</sup>
  - Due by December 15<sup>th</sup>
- Third Party Tool Requests
  - [Status](#)
  - Third-party Tools Intake Form
  - This round will allow academic units to receive access to existing tools.

### Course Merge Deadlines

- IOR Course Merge Deadline: January 11<sup>th</sup>, 2022
- Academic Liaison Merge Deadline: January 14<sup>th</sup>, 2022
  - This is the same deadline as the Office for Academic Innovation
- Course Merge Deadline Data
  - 187 courses merged after the IOR merge deadline on 8/23

### Spring 2022 Template

- Course shells available now!
- New website content
- Demo of Comparison Guide

### Upcoming Meetings – December 1<sup>st</sup>, 2021

- Suggestions for meeting topics?
  - End of Term processes

## Discussion

### ORCA

Q: When looking for Spring courses in Canvas, course I am looking for disappears.

A: Please send ticket.

Q: Issues adding people into Howdy and not transitioning to enrollments in Canvas. Had to go through ORCA to add students as TAs.

### Merge Dates at Other Campuses

Q: Could you please share the merge dates for other campuses?

A: Yes, we will add this to the AL Teams Channel.

Q: Fall Semester will always be an issue with newly hired faculty that are not listed in the system - based on HR start dates being Sept 1, and start of Semester being in August

Q: Alternate dates for Qatar

- Summer starts July 30 and end November 13 or 30?
- Spring starts January 9<sup>th</sup>
- Communication that gets sent only lists one date and people don't pay attention

A: Yes, we will add these dates to the AL Teams Channel.

Q: What are college of medicine's cutoff dates? Even a link where the dates are documented. Just for AL's in Teams would work, would just like documentation

A: We understand the need and get confirmation for dates before we post anything. Merge requests end 7 days before start date, regardless of which part of team. We will work to increase transparency and include merge dates in the AL Teams Channel.

### Mock Student in Canvas

Q: We continue to have faculty members want us to help demo what actions in Canvas looks like from both sides - such as cloning groups & how it affects existing grades, etc. We really need to be able to have team members as mock students in our practice shells so we can demo these things for them. What is the progress on that?

Q: I agree with Jill, being able to have an actual student role for our AL team would be very valuable, verging on necessity.

A: We are working on a solution to this and will provide further information at a later meeting.

## Spring Template

Q: Add template as a course option? Can't do a clean course, have to start from template and delete to build as you'd like.

A: We have documented this feedback and will provide updates as possible as this would require further development in ORCA.

Q: I agree - We are spending time deleting the template at the beginning of our one-on-one meetings

A: We have documented this feedback and will provide updates as possible as this would require further development in ORCA.

Q: Don't have option to add Mediasite back in (for example) or add someone as a role. Have to make changes to template for assignments and courses just to get it back to par and interrupts workflow.

Q: I agree with Mark, be nice to have a choice of template with Mediasite and one without for those who don't use Mediasite.

Q: Will there ever be a process where we can get more than 1 GB of space for a course?

A: This decision was made by the LMS Executive and Advisory Committees.

Q: If a faculty exports a course and imports it into spring will it duplicate the template information or delete the spring template all together?

A: Export and import the specific content they want to move over.

Q: Why not disable the Syllabus

A: can not be disabled, as there are faculty that do use it.

Q: Template enabled at subaccount?

A: We have documented this feedback and will provide updates as possible as this would require further development in ORCA.

Q: Is it possible to get a spring shell for ALs? Should we send an email to aihelp?

A: Submit a request through Alhelp for a practice shell today and apply spring template to it.

Q: Accessibility Report is a great idea, but does it have to be shown?

A: Only course instructors and course instructor roles have this available as a part of our accessibility strategy to encourage people to make their course accessible.

Q: Can we limit making changes in the middle of the semester?

A: We don't change the template; tools are enabled that change things at the root level.

Q: How involved is OAI with the larger Canvas Community, and how are you learning about the ways other universities are taking on these issues? Like multiple templates

A: We meet biweekly with Instructure to discuss what other universities and peer institutions are doing and how they're implementing Canvas.